

## UN Global Compact COP

### Grace Letter

To our stakeholders,

We recognise that a key requirement for participation in the UN Global Compact is the annual preparation and posting of a Communication on Progress (COP) that comprises a CEO statement of continued support for the UN Global Compact, a description of practical actions with regards to the principles of the UN Global Compact and a measurement of outcomes or expected outcomes.

We are late in creating, sharing and posting our COP report having gone through a period of significant staff absence meaning capacity and SME knowledge was compromised. We are only now able to work back up to business as usual and be able to produce an effective report.

We hereby ask for an extension period to be able to post a COP that describes our company's efforts and progress to implement the principles of the UN Global Compact. Our new COP report will be posted on the UN Global Compact website by the close of the 90-day extension period. Please may you confirm whether this is 90 working days or 90 days total?

Yours sincerely,



Dr. Kesavan Gopalan CChem MRSC  
Reporting Manager – Responsible Business  
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